

Weaverthorpe CE (VC) Primary School
Full Governing Body Meeting was held on
20th May 2019 at 5pm at the school
Minutes

Present:	Femi Shellard (FS) Janette Wilkinson (JW) Andy Bowden (AB) Trish Lake (TL) Nick Carnes (NC) Jenny Driver (JD)	(Chair) Co-opted Governor Headteacher Foundation Governor (from 8.0319) Foundation Governor Parent Governor Co-opted Governor
In attendance:	Laura Waites	NYCC Clerk
Not present:	Tracy Wallace (TW) Ellie Barker (EB)	Parent Governor Staff Governor

Minute	Details	Action
1.0519	Welcome FS opened the meeting and welcomed Jenny Driver who was attending the meeting after expressing an interest in becoming a governor. AB started the meeting with a prayer.	
2.0219	Apologies Apologies were reported from TW due to holidays; consented.	
3.0519	Interests FS gave a reminder of the need to declare any interests; none raised.	
4.0519	Confidentiality FS gave a reminder of the need for confidentiality and also to highlight any part of the meeting to be minuted confidentially. It was agreed that the staffing items and the safe-guarding audit item be minuted confidentially.	
5.0519	AOB The following item was raised under AOB – staffing code of conduct. JW noted that this was taken from the NYCC template; all agreed that the policy be approved.	
6.0519	Minutes The minutes of the last meeting were agreed as a correct record and signed by FS. There were no matters arising from the minutes.	
7.0519	GB Update LW reported that there are 3 vacancies on the governing body; 2 co-opted positions and 1 LA governor position. Governors agreed to formally approve that JD be co-opted onto the Governing Body and be appointed to one of the vacant co-opted Governor positions. LW is to share the new governor information that is normally sent out to all governors for information. LW is to check that new governor information includes the mandatory safeguarding training all governors are expected to do. JW advised that as part of the school's safeguarding arrangements, it is a requirement that all governors do online child protection training and bring certificates into school to be logged. FS has completed the Prevent training and sent a link to all governors so they can complete this online also. Again governors need to bring certifications in to school. Governors to be involved in recruitment need to ensure at least 1 governor on the panel has completed Safer Recruitment Training. FS to check with the school office to check which course is required. There is also a General Safeguarding Awareness course; JW to check if this is free to schools or whether the £30 charge applies.	LW ALL ALL FS JW

	<p>AB noted there were 6 questions for governors to ask from the Prevent training and the GB considered these and responded.</p> <p>TL is doing the Teacher Appraisal training and will also be attending the GSIN meeting in June.</p>	TL
8.0519	<p>Staffing 2019 Staffing for summer 2019 was discussed. This item was minuted as a confidential item. Minute 8.0519c.</p>	
9.0519	<p>Staffing 2019/20 Staffing for 2019/2020 was discussed. This item was minuted as a confidential item. Minute 9.0519c refers.</p>	
10.0519	<p>Safeguarding The Safeguarding Audit was discussed. This item was minuted as a confidential item. Minute 10.0519c refers.</p> <p>JW noted that as she works through the action plan she will contact governors if there is anything further for them to be aware of.</p>	JW
11.0519	<p>Governor Visits. FS has met with JW to cover leadership matters. AB continues to do regular worships in school. TL makes regular visits to do guided reading.</p>	
12.0519	<p>HT Report HT gave a brief report and covered pupil progress.</p> <p>Q Are there any areas to be celebrated or concerned over? A. SEN children have made a lot of progress. Some maths concerns in younger groups but the focus has been Y5 and Y6. Will address other concerns with the new early years arrangements. Issues have been identified and there are plans in place to address any dips.</p> <p>There were no other highlights to note in the HT report. JW went through the work planned in maths and the curriculum in the next half term. JW also noted that there will be a leaver's service arranged through the Diocese and the arrangements for Weavertorpe leavers are being checked.</p>	
12.0519	<p>AOB None raised.</p>	
13.0519	<p>Impact There has been a lot of focus on development of new arrangements for classes to support teaching and learning and to support safe guarding of pupils. Health and safety improvements have been addressed.</p>	
14.0519	<p>Next meeting 25 June 2019 at 5pm.</p>	
15.0519	<p>Close AB closed the meeting with a prayer.</p>	