

**NORTH YORKSHIRE COUNTY COUNCIL
WEAVERTHORPE CE (VC) PRIMARY SCHOOL GOVERNING BODY**

Minutes of the meeting of the Full Governing Body

Tuesday 20th November 2018 at 5pm

Present:	Chair	Femi Shellard (FS) Janette Wilkinson (JW) Andy Bowden (AB) Nick Carnes (NC) (VC) Trish Lake (TL) Tracy Wallace (TW) Ellie Barker (EB)	Co-opted Governor Headteacher Foundation Governor Parent Governor Foundation Governor Parent Governor Staff Governor
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In Attendance:	Laura Waites (LW) (Clerk), Fiona Robinson (Bursar)
Apologies:	Julien Martel (JM) Co-opted Governor Jono Trowsdale (JT) Co-opted Governor

Vacant: 1 x LA Governor

Minute	Detail	Action
1.1118	Welcome FS welcomed all to the meeting. AB opened the meeting with a prayer.	
2.1118	Apologies Apologies were reported from JT; consented. Apologies from JM were seen after the meeting.	
3.1118	Register of gifts and hospitality None raised.	
4.1118	Declaration of interests, pecuniary or non-pecuniary. None raised.	
5.1118	Confidential Agenda Items It was agreed that the budget item be minuted as a confidential item.	
6.1118	Urgent other business None raised.	
7.1118	Scheme of delegation The existing scheme of delegation was discussed. It was agreed to review it for any changes needed, for example to check if HT procurement delegations need changing and if committee delegations need removing. <u>Decisions/Actions</u> The scheme of delegation is to be circulated and reviewed.	LW/ALL
8.1118	Minutes of the last meeting The minutes of the last meeting held on 18 September 2018 were agreed and signed by FS. <u>Decisions/Actions</u> The minutes of the meeting held in September 2018 were approved and filed.	
9.1118	Matters Arising There were no matters from the minutes which were outstanding or not covered on the agenda.	
10.1118	Budget FR gave an update on the latest budget monitoring report and budget forecast. It was agreed that this item be minuted as a confidential item. Confidential minute 10.1118c refers.	

	<p><u>Decisions/Actions</u> FR is to develop additional financial sustainability scenarios for the GB to consider.</p> <p>FR gave a summary of the pre-circulated benchmarking data report which gives a comparison against similar schools. The number of teachers is similar, but the teaching budget is higher due to this school having a teaching HT. This means the teaching costs are quite high for a school of this size. Other areas to review further are cleaning and caretaking costs which are higher than average, ICT costs and energy costs.</p> <p>There were no other points to raise on the fiancé review. FS thanked FR for her reports and FR left the meeting at this point.</p>	
11.1118	<p>Policies The GB considered the following policies:</p> <p>Pay Policy – HT advised that the policy was based on the previous one with some minor amendments to dates. Educational Visits Policy – HT advised that the policy was based on a NYCC template.</p> <p><u>Decisions/Actions</u> The GB agreed that the policies be approved</p>	
12.1118	<p>Pay and Performance Committee update HT reported that all staffing performance management appraisals have been done and covered the recommendations made.</p> <p>FS reported that the HT performance committee has met, comprising TL/NC and an STA advisor, and recommended that the HT pay be increased by one increment.</p> <p><u>Decisions/Actions</u> The GB agreed that the HT pay increment be approved.</p>	
13.1118	<p>Head teachers report HT gave an update on progress against the School Development Plan. The school is working on the new SIAMS framework and will be exploring a new vision which can be discussed at the next FGB meeting in January 2019. The new RE syllabus is now to be implemented in 2019/20 HT is meeting with other schools to look at ideas for practice and the development of the Wolds Cluster is going well. A teaching resource is being used for learning observations. Teachers have attended SPAG training to support the whole school focus. There has been work on emotional wellbeing and the children have a good acceptance of how people are different.</p> <p>HT reported that there have been two referrals for additional needed. Q Are the children getting the targeted support they need? A Yes the children are getting the extra focus they need and are making progress. This is in line with the school ethos of treating each child as an individual and ensuring they get the best education for their needs.</p> <p>Q. Whilst the children are making progress are they still below where they should be?</p>	

	<p>A HT covered the expected level of progress they are intended to make by the time they leave the school.</p> <p>EB gave an update on her work as PE lead across the school and how the £16k sports funding is being used. The aim is to train staff to enable sustainable PE provision once funding ends in 2020. EB went through some of the PE indicators that are expected from PE provision and how the school will evidence the impact. HT reported that the school is looking to get additional Tesco funding of £1k or more. The GB was pleased to note that EB had received a compliment after that last sports day.</p> <p><u>Decisions/Actions</u> EB is to produce a summary of the sports activity in the school newsletter.</p>	EB
14.1118	<p>Governing Body Update FS has sent a link to all governors to the governance competency framework and there will be a focus on the first two competencies at the next meeting. This is in line with the School Development Plan area which covers the development of the GB and the need to have collective knowledge of all aspects of the school.</p> <p>Q What would happen if the GB is deemed not to be competent? A The school would fail its Ofsted inspection on leadership and management regardless of how good teaching and other aspects of the school are therefore this is an important area to develop.</p> <p>There was a reminder to let the school office have governor pen picture details for the school website.</p> <p><u>Decisions/Actions</u> Governors are to review the first two competencies on the framework prior to the next meeting in January 2019. Governors are to provide pen picture to the school office.</p>	ALL
15.1118	<p>Governor Training FS gave a reminder to governors to review their training needs.</p> <p><u>Decisions/Actions</u> The link to training available to governors through NYCC will be circulated Governors can book training via the school office.</p>	LW ALL
16.1118	<p>Governor Monitoring Visits FS and TL continue to do guided reading and AB is in school regularly to do the worship sessions.</p>	
17.1118	<p>Matters agreed for consideration under item 6 above None raised</p>	
18.1118	<p>How has this meeting impacted on the welfare and progress of our pupils? PE impact Extra resources to impact on pupil progress Development of options for financial sustainability</p>	
19.1118	<p>Meeting Dates FGB meetings are held on Tuesdays at 5pm and future dates are: 15th January 2019 (SI) 19th March (FIN), 21st May (SI), 25th June (FIN)</p>	
20.1118	<p>Close AB closed meeting with a prayer.</p>	