

**NORTH YORKSHIRE COUNTY COUNCIL
WEAVERTHORPE CE (VC) PRIMARY SCHOOL GOVERNING BODY**

Minutes of the meeting of the Full Governing Body

Tuesday 26 June 2018 at 5pm

Present: Chair Femi Shellard (FS) Parent Governor
Janette Wilkinson (JW) Headteacher
Andy Bowden (AB) Foundation Governor
Julien Martel (JM) Co-opted Governor
Nick Carnes (NC) (VC) Parent Governor
Trish Lake (TL) Foundation Governor
Ellie Barker (EB) Staff Governor

In Attendance: Laura Waites (LW) (Clerk)
Fiona Robinson (FR) (Bursar)
Tracy Wallace (Parent)

Apologies: Lucy Bannister (LB) Parent Governor

Vacant: 1 x LA Governor; 1 x Co-opted Governor

Minute	Detail	Action
1.0618	Welcome and apologies JW opened the meeting with a prayer. Apologies were reported from LB; consented. As it was to be LB's last meeting today TW is attending as an observer until the next meeting when she will be formally appointed as a parent governor. FS will be organising a thank you for LB for her work with the GB.	
2.0618	Declaration of interests, pecuniary or non-pecuniary. None raised.	
3.0618	Confidential Agenda Items To be highlighted in discussion as appropriate	
4.0618	Minutes of the last meeting The minutes of the last meeting held May 2018 were agreed and signed by FS, with the following amendments: 07/05/18 higher absence due to parents 07/05/18 good-outstanding in all areas including outstanding in one area. FS signed a copy for the file	
5.0618	Matters Arising and review of actions None to report.	
6.0618	Governing Body Update FS advised that from next term he would like to see some regular articles in the school newsletter covering the role of the GB. FS will prepare a finance/budget related article to be circulated at the next meeting which will cover income, expenditure and budget balance. Q is that ok for the public domain? A yes Will show trends in income and spending and commentary on the balance carried forward. Another aspect of governance will be published in future newsletters and agreed at each meeting. This means 6 aspects of governance will be covered over a year and this will help raise awareness of the role of the GB. Governors agreed that this was a good idea.	FS

	<p>discussed other actions such as approaching families with to-be nursery age children regarding the school; wrapping the SDP around school values as good practice referred to the EDA and refreshing the school's unique selling points. It was agreed to use an agreed strapline relating to the vision on all communications in future.</p> <p>It was agreed that the next FGB with a finance focus will include an agenda item on the 'action plan' under the finance item.</p> <p>FS thanked FR for her report and FR left the meeting.</p>	LW
8.0618	<p>Premises Health & Safety JW reported that the works to the ramp on the decking and the work to address the blocked drains had been completed. The school is approaching the closing date for quotations for the repair or re-laying of the flagstones due to tree roots so work to address that issue should be progressed soon.</p>	
9.0618	<p>Staffing There were no changes since the last meeting.</p>	
10.0618	<p>Update on pupil premium and sports funding There was no report.</p>	
11.0618	<p>Policies There were no policies due to renew.</p>	
12.0618	<p>School Development Plan JW gave a verbal update on the SDP and reported that all actions are on track. JW has looked at next year's priorities. She is involved in developing work with other schools including the Wolds cluster which is a new cluster of small schools in the area. They will be looking at running competitions aimed at different year groups for sport and to share costs of any common curriculum areas. There is work being done to develop Y6 transition and different schools are meeting before they go up to Norton or Malton. There are plans for joint days out and an approach is being made to the secondary schools to see if a longer transition can be done to help the children settle in quicker when they go up to Y7 in September; it could also help with any children worried about the change.</p> <p>Q How often is the cluster meeting? A Once each half term</p> <p>Q Is there any cost implication? A No, the inter-sports competitions will be after school with the first fixtures in September.</p> <p>The GB agreed it sounded a positive step forward and JW said it will be communicated in the newsletter.</p> <p>JM left the meeting at this point.</p> <p>Another priority is developing as a church school and this involves looking at collective worship opportunities and revisiting key policies and if they reflect the church school values.</p> <p>Q Does AB in his role liaise with the Diocese? A Not generally</p> <p>Further priorities are to respond to the latest Ofsted recommendation; to consider children's mental health and wellbeing; the calculations policy and involving parents; development of PE with a PE co-ordinator and to develop communications and governance.</p> <p>Q is the PE arrangement going well? A yes.</p>	

13.0618	<p>Correspondence JW has had a verbal correspondence from a parent complementing the school on the sports day. Governors also complimented the school on the sports day and had heard a lot of good comments. However, there were negative comments seen on Facebook which were discussed, particularly regarding what was available for older children; this was disappointing as the school had purposefully designed the day as a team focussed day rather than having a competitive focus. Governors agreed that it was lovely to see all the children working together and helping each other and noted they had observed older children taking part and enjoying the day.</p>	
14.0618	<p>Governor visits FS + TL visit the school regularly each week for reading. The school received a thank you from the children after the school visit to East Barton in York. AB reported that the children often come up with creative ideas for the collective worship and KS2 pupils help the KS1 pupils. Q Is there anything we can do to support a child with regular absence? A The school has interventions in place.</p>	
15.0618	<p>Clerking update LW updated on developments with the governance module which is a clerking system to keep governor and meeting details up to date.</p>	
16.0618	<p>Impact of Governing Body Governors identified the following areas as having had an impact on the school: Reporting of pupil reading and writing – the continued focus on these is having a desired impact.</p>	
17.0618	<p>Dates for next year FGB meetings will continue to be held on Tuesdays at 5pm and the following dates were agreed for the year: 18th September (SI) 20th November (FIN) 15th January (SI) 19th March (FIN) 21st May (SI) 25th June (FIN)</p>	
18.0618	<p>Close The meeting closed at 6.25. AB closed meeting with a prayer.</p>	