

**NORTH YORKSHIRE COUNTY COUNCIL
WEAVERTHORPE CE (VC) PRIMARY SCHOOL GOVERNING BODY**

Minutes of the meeting of the Full Governing Body

Tuesday 8th February 2018 at 5pm

Present:	Chair	Femi Shellard (FS)	Parent Governor
		Janette Wilkinson (JW)	Headteacher
		Andy Bowden (AB)	Foundation Governor
		Nick Carnes (NC) (VC)	Parent Governor
		Trish Lake (TL)	Foundation Governor
		Lucy Bannister (LB)	Parent Governor
		Ellie Barker (EB)	Staff Governor
		Julien Martel (JM)	Co-opted Governor (from item 7)

In Attendance:	Laura Waites (LW) (Clerk)
Apologies:	None
Vacant:	1 x LA Governor; 1 x Co-opted Governor

Minute	Detail	Action
1.0218	<p>Welcome and apologies AB opened the meeting with a prayer. There were no apologies from governors. AB reported that prospective governor, Jono Trowsdale was interested in joining the governor body and had hoped to attend this meeting but had to send his apologies. AB gave brief details about JT, who is a church warden. It was agreed that LW contact JT to progress an application for him to be considered as an LA governor.</p>	LW
2.0218	<p>Declaration of interests, pecuniary or non-pecuniary. None raised.</p>	
3.0218	<p>Confidential Agenda Items It was agreed any confidential items would be highlighted as required.</p>	
4.0218	<p>Minutes of the last meeting The minutes of the last meeting held on 21st November 2017 were agreed and signed by FS, with the following amendments: 8.11.17 lights have been redone in Sycamore class 12.11.17 in the celebration worships 14.11.17 not due an increment point.....or top of the increment point</p>	
5.0218	<p>Matters Arising and review of actions TL has been confirmed as a foundation governor by the Diocese.</p>	
6.0218	<p>Governing Body Update LB advised of her intention to stand down as a parent governor at the end of the academic year and will submit her written resignation. She is aware of another parent who may be interested in joining the governing body. The GB agreed that she be invited to the last 2 summer meetings as an observer and as an introduction to the governing body and role of a governor. LW advised that there are currently two vacancies on the GB, one LA governor vacancy (discussed above) and one co-opted governor vacancy.</p>	LB/LW
7.0218	<p>Head Teacher Update JW referred to the pre-circulated HT report. Q. There are concerns regarding Y4 performance, what is the school doing? A The school is aware of the issues here and will refocus resources onto this cohort. Some external help has been brought in to support one child and</p>	

	<p>improvements are being made with a second child through existing work.</p> <p>JM joined the meeting at this point.</p> <p>JW reported maths results will look better at the next report. The latest data collection was done at the end of December and progress has been seen since then. JW reported on the way the TA was being used to provide 121 interventions.</p> <p>Q Are there any pupil premium considerations? A Not all pupil premium children Q What is the pupil premium? A The school has three pupils who are eligible for this extra funding which is provided by the government to help close any gaps in terms of socio economic factors. Q By putting new things in place will the school ensure it will focus on other areas as well? A Yes.</p> <p>JW highlighted the progress made with the SEN statement applications that had been discussed at the last meeting. An assessment meeting is due on 14 March 2018 for one case. There will be financial implications but additional funding may be granted from the LA. The other case is awaiting further evidence to support an assessment application.</p> <p>Q Did the actions put in place for Christmas events work? A Yes, apart from a minor query, the strategies worked well.</p> <p>Q Regarding the new maths policy, will this address some of the issues previously discussed? A No, but the calculations policy should help by making it clear on the method used so all children and staff know how it should be done which will improve cross school consistency. Q Have there been issues across the school to address? A This will help consistency by making it more formal. There will also be details on the school website for parents to refer to.</p>	
8.0218	<p>Policies</p> <p>JW referred to two pre-circulated policies which governors had been asked to comment on, these were:</p> <ul style="list-style-type: none"> • Calculations Policy • Maths Policy <p>Q. In the calculations policy what is the origin of it? A It uses maths hubs formatting. It will be useful for teachers to see what is being taught in other year groups / classes to improve whole school approaches, especially to the maths mastery. JW gave some examples of different levels and methods such as concrete, pictorial and abstract,</p> <p>Q If take early years to Y1, there is a drop off, is that usual? A This is the first time the school has done that stats to this level and there are different methods for assessing reception and Y1. EC and JW gave some examples of what is taught at these levels.</p> <p>Q Will the new method help and why? A Will remind teachers what is going on in previous and later classes to identify next steps and better continuity. The class transitions are generally the critical points, especially between Y3 and Y4. The calculations policy should also help the parents with helping their children at home. There is a parent initiative with reading currently and the school will roll out something on maths soon. The calculations policy can also be reviewed when governors come into school to do</p>	HT

	<p>their visits.</p> <p>Q The maths policy refers to a HT comment that is very relevant to the discussion – when was that written and what is being piloted? A The implementation of the mastery approach is the maths hub approach that the school is currently piloting.</p> <p>Q Are you still using the Sheffield assessment? A Yes. This means assessment is a harder one year than another and need to bear this in mind with the data. Governors noted the lag in the system can mask some good results. There is good evidence that the end result is that the children are being moved in to higher groups when they move on.</p> <p>The governing body agreed that the two policies be approved.</p>	
9.0218	<p>SEF JW referred to the pre circulated SEF report. It was noted that a former Weaverthorpe pupil has achieved a national apprentice of the year award.</p>	
10.0218	<p>School Development Plan JW reported there were no further updates on the SDP and actions were progressing well.</p>	
11.0218	<p>Correspondence None reported.</p>	
12. 0218	<p>Committee updates No separate committees to report. LW to take item off future agendas.</p>	LW
13.0218	<p>School Financial Value Standard Governors considered the SFVS that was pre-circulated. It was agreed that the question and answer regarding the finance committee be amended to describe the school’s current arrangements through the FGB. There is a missing “l” in Q16. The GB approved the SFVS with the above amendments for submission and FR is to be asked to arrange for the document to be signed and sent in to the LA.</p>	FR
14.0218	<p>Premises Health & Safety JW noted there is a premises inspection due. There is a problem with a missing plank on the walkway and some areas are rotting, this is to be raised at the next inspection.</p> <p>The new accommodation is working well. It is being used daily by the children for one to one interventions and is a good private space to use for learning.</p>	JW
15.0218	<p>Staffing JW reported the resignation of one member of staff and that a staff member has taken over as the new PE coordinator.</p> <p>Q How are the new arrangement working? A HT described how she had selected the new PE coordinator and their experience. This is a short term arrangement with an agency for ½ day a week and JW will look at longer term arrangements next year.</p> <p>Q Does the school still have an extra TA? A. Yes, to support certain PE activities. JW described the PE teaching arrangements. There is a separate lead for gymnastics.</p> <p>JW covered staff sickness and reported that there had been some over the Christmas and new year period due to a virus/bug.</p>	
16.0218	<p>Pupil premium and sports funding Pupil premium – JW reported that most of this funding is being used for interventions with one child Sports funding – covered above Q Are we seeing an impact in academic performance as a result of the pupil</p>	

	<p>premium funding? A Yes they are achieving as well as expected</p> <p>Q Is there anything else apart from what already doing with the EHCP plans that the GB can help with? A Not at this time thank you</p> <p>Q What is happening with swimming? A JW described the decision to have a cut-off point. The children are supposed to get a minimum of one term and still get more than this. The new arrangements mean there is more teaching and TA time in school which gives more benefits to the children. There was a discussion about how the decision was communicated to parents. It was agreed that there would be a brief piece in the next newsletter.</p>	JW
17.0218	<p>NYCC Clerking Service LW advised that the next GSIN meetings will cover the new data protection guidelines. JW/FS are doing some training on this shortly. LW will circulate details of other training available to governors from the LA.</p>	LW
18.0218	<p>Impact of GB decisions on pupils Y1 and Y2 decision to appoint a TA Decision to appoint a PE specialist Decision to agree new maths and calculation policies.</p>	
19.0218	<p>Next meeting and planned business Next meeting 20th March 2018 Apologies received from NC, TL, and JM in advance.</p>	
20.0218	<p>Close AB closed the meeting with a prayer.</p>	