

**NORTH YORKSHIRE COUNTY COUNCIL
WEAVERTHORPE INTERIM EXECUTIVE BOARD**

Meeting of the Interim Executive Board

19th October 2021 at 10.00am

Held at school

MINUTES

Present: Anne Conroy (Chair) (AC)
Rachel Ray (Head) (RR)
Howard Widdall (HW)
Andy Bowden (AB)
Alison Smith (AS)
Carolyn Childs (CC)
Alison Smith (AS)

In Attendance Claire Twigg (Clerk) (CT)

Apologies: None

Minute	Details	Action
1.	<u>Welcome & opening prayer</u> The meeting was opened with a prayer led by AB.	
2.	<u>Consideration of absences</u> All governors were present.	
3.	<u>Confidentiality and Declaration of Interests</u> Item 7 and part of item 9 is to be confidential, and any other confidential items would be highlighted. AC reminded all governors about the need for confidentiality. No declarations.	
4.	<u>Identify any items for discussion under Any Other Business</u> None raised.	
5.	<u>Minutes of the last meeting, 21.09.2021</u> The minutes from the meeting held on 21.09.2021 and confidential minute from this meeting, were agreed as an accurate record and will be signed by the Chair and filed in school.	AC

7. Matters Arising – 21.09.2021

Point	Subject	Action	Outcome	
1	Minutes	To sign and forward to school for filing from meeting, 13.07	Actioned	
2	Pupil perception survey	If results are available share with governors	To be done during half term and will focus on safeguarding pupil perception survey. Staff SG questionnaire will also be issued	RR

3	Planter repair	LB to check this has been done	Actioned		
4	Training log	AB to check training log is up to date	Actioned		
5	Standing orders	AC to amend to reflect Weaverthorpe and share with governors	Actioned Up to date copy to be filed in governor file in school	CT	
6	Register of Business Interest and Gifts and Hospitality forms	CT to ask AS to complete these forms and forward to school for filing	Actioned		
7	Ethos Group	Include as item on next IEB meeting agenda	Actioned		
8	Educare	Share access details with governors	Actioned		
9	Governor training	CT to find out if there is a list of governor training including how often it is required to be undertaken	Actioned and CT had shared information via email with governors		
10	Diocese weekly update	RR to circulate to governors	Actioned		
11	Visit report	To complete visit report following English Hub	RR to circulate	RR	
12	Finance	RR to invite Fiona to a future IEB meeting	Actioned. Attending November meeting.		
13	SDP	SIAMS preparation and WT future to be added to SDP	Actioned		
14	Health and Safety Policy	RR and HW to sign agreed policy	Actioned		
15	Policies	To make agreed amendments and add to website	Actioned		

7.	<u>WT future</u> Confidential minute				
9.	<u>Any Other Business</u> <i>RR left the meeting</i> - HT Performance Management Confidential minute.				
13.	<i>RR re-joined the meeting</i> <u>Policies to adopt/review</u> All policies were shared prior to the meeting. <ul style="list-style-type: none"> • Collective Worship • Curriculum • EYFS • Behaviour – AS explained that following discussions by the Ethos Group it had been agreed that the 2 scripture quotes shared by CC will be 				

	<p>used as part of collective worship but not quoted in the behaviour policy.</p> <ul style="list-style-type: none"> • SEND Information Report – Names to be updated in the policy. <p>HW pointed out some wording to be amended in the collective worship policy. This is to be updated.</p> <p>HW to share typos with AC to correct.</p> <p>All policies agreed with discussed amendments.</p>	HW & AC
10.	<p><u>Ethos Group Report</u></p> <p>RR reported that the group had met earlier today and had 4 agenda items: SIAMS SEF – LB has undertaken a lot of work with Philippa Boulding (diocese). It had been identified that the priority is to gather evidence to support statements in the SEF. Phillipa is undertaking a critical friend visit in November. AS suggested having ‘reflections’ record book for the children re: collective worship.</p> <p>RR confirmed that the Safeguarding questionnaire is to be sent out during half term.</p> <p>Next committee meeting will include collective worship and the group will be doing a learning walk to speak to children to collect evidence.</p> <p>Collective worship policy – Next steps were agreed, bearing in mind the content of the policy. Plan is to involve pupils more and for them to be more proactively involved.</p> <p>School now have the opportunity to invite external visitors into school for collective worship.</p> <p>Timing of SIAMS – AS to speak to Andrew Smith re: appropriateness to defer SIAMS visit.</p> <p>Behaviour policy – agreed.</p> <p>Next meeting 13th November.</p>	AS
8	<p><u>Statement of Action update - Ofsted priorities</u></p> <p>RR explained that she had met with the principal adviser, Louise Wilson last week. AC also attended part of the meeting.</p> <p>Discussions had taken place about safeguarding (next visit will focus on this) and embedding safeguarding. CC has drafted pupil safeguarding questionnaire and staff questionnaire. Louise will now write up statement of action. RR to make sure the 2 documents (statement of action and SDP) are aligned and streamlined. RR added that it is priority to ensure that the SDP objectives can be achieved this school year.</p> <p>RR to share once updated.</p>	RR
11.	<p><u>Safeguarding/Wellbeing</u></p> <p>CC had shared safeguarding report with governors prior to the meeting.</p> <p>CC reported that she had provided 2 safeguarding questionnaires for pupils and staff. Wording also drafted for peer-on-peer abuse guidance which is to be included on the website.</p> <p>Some questions have been directed to Louise to gain clarification.</p> <p>CC to be present at safeguarding visit with RR and Louise.</p>	
12.	<p><u>Link visit reports</u></p> <p>CC's Link Gov Visit Report (18) was circulated to all governors prior to the IEB meeting. Questions were invited. None was raised at the meeting.</p>	
14.	<p><u>Governor Training – to identify need and report on attendance</u></p>	

15.	<u>Impact of meeting</u>	
16.	<u>Date of next meeting</u> - Wednesday 24th November 9.30am - virtual	
17.	<u>Closing Prayer</u> AB closed the meeting with a prayer.	

Signed By

Date:

Appendix 1

Point	Subject	Action	By who
1	Minutes	To sign and forward to school for filing from meeting, 21.09	AC
2	Safeguarding pupil perception survey	Share results with governors once completed	RR
3	Standing orders	File up to date copy in governor file in school	CT
4	Visit report to circulate	Circulate English hub visit report	RR
5	Policies	To make agreed amendments	HW/AC
6	SIAMS	To speak to Andrew Smith re: deferring	AS
7	SDP	To update and share with governors	RR